

# Grange and District u3a

## Minutes of Committee Meeting

Held on Friday 12 June 2024 in the Council Chamber, Victoria Hall

	ACTION
<p><b>Present</b> Tricia Thomas (Vice-chair), Brian Loader (Groups Co-ordinator), Roger Handley, Janet Tabarandak, Ameer Tabarandak, Susan Jones (acting Secretary), Mick Love, Michael McCormick (Treasurer), Morag Hill (Speaker Finder), Margaret Brennan (taking minutes).</p> <p><b>1.Apologies</b> Hilary Wade and Julia Nicholson. Tricia Thomas explained that she was acting as Chair for the meeting in the absence of Hilary.</p> <p><b>2. Minutes of the previous meeting (held on 17 May 2024)</b> The minutes were accepted as a true record and signed by Tricia Thomas.</p> <p><b>3. Matters Arising</b> <u>a.New website</u> (item 3) – Brian Loader confirmed that he had emailed group leaders. <u>b.Finance</u> (item 8) – Susan Jones said that she still had to send out the completed audit of the accounts. <b>Actions; Michael McCormick to send Susan a copy of the completed Audit and also a list of members who hadn't paid. Susan to send out the Audit and chase up members who hadn't paid. Brian to email group leaders to chase up those who hadn't paid membership.</b> <u>c. Copyright Licence</u> (item 10) – Susan said she had tracked down the Licence. <b>Action: Michael McCormick to pay for the Licence</b></p> <p><b>4. Membership Update</b> Susan Jones reported – current members - 500 since last meeting - 5 new members</p> <p><b>5. Finance</b> Michael McCormick reported that the finances were healthy. He had previously circulated the current figures. He added that the only payment outstanding was to Instanta Print for the recent newsletter. The Liverpool trip made a small profit. Mick Love said that there had been last minute cancellations. <b>Committee agreed</b> that there should be no refunds as Mick had made it clear in his initial invitation that there would be no refunds. Tricia Thomas thanked Mick for making the Liverpool trip a success.</p>	<p>MM,SJ,BL</p> <p>MC</p>

## 6. Group Leaders/Coordinators

Brian Loader reported that all was fine with the groups.

### a. Published information

Brian said that he had noticed discrepancies between the information about groups in the centre spread of the newsletter, the website and Beacon. The Committee agreed that Brian should update all three areas of information. taking over from Susan Jones who was currently updating the centre spread of the newsletter.

**Action: Brian Loader and Susan Jones to meet up to discuss**

BL, SJ

### b. Safety issues on events

Brian said he had learnt recently of a member taking ill on a walking event. Ameer Tabarandak gave more details – the member concerned was diabetic. The incident highlighted several questions-

- Was the incident reported?
- Was the group leader aware of medical conditions of participants?
- Is it up to the individual to alert group leaders of medical conditions?

**Committee agreed** that group leaders should ask about medical conditions and it was up to individuals to make these known. It would also be useful to issue a reminder about carrying emergency contact details, doing a head count, having back marker on walks. Tricia Thomas suggested a piece in the next newsletter.

**Actions: Susan Jones to look for the Health and Safety Statement and circulate, Brian Loader to email group leaders, Susan Jones to contact newsletter editor.**

SJ, BL

## 7. Advertising Banner

Janet Tabarandak updated the Committee on progress with the banner. After some discussion it was agreed to stick with a flag style banner, blue lettering on yellow background and use the official logo. Janet would go back to Sun Signs in Kendal to do some mock-ups for members to see.

**Actions: Janet to speak to Sun Signs. Susan Jones to find logo on website**

JT, SJ

## 8. Open Day, Methodist Church, 22 June (10am to 4pm)

Janet Tabarandak said she had the boards and would do a display.

**Committee agreed** to have following items –

- Photographs – Malcolm Kimber
- Newsletters – Susan Jones
- Enrolment forms – Susan Jones

Several members volunteered to help with setting up on the Friday night – meet at 4pm and after the end of the event on Saturday.

Table and display do not have to be staffed all the time. Susan, Brian Loader, Janet and Ameer Tabarandak and Tricia Thomas volunteered to be there during the day. Long-term storage of boards required. Brian said he may have space in the autumn.

**Action: Brian to email Hazel Edmundson to confirm they would be setting up the Friday evening and would require a standard sized table.**

BL

## 9. Speakers

Tricia Thomas welcomed Morag Hill (new Speaker Finder) to the meeting to give an update on the programme of talks. Morag said that the talk on Hearing Dogs due on Tuesday 18 June had to be postponed and would be replaced by Rob Martin's talk "How the Railway changed Grange". Roger Handley confirmed that he had designed the poster and it was on display in the usual locations.

**Actions: Morag to email the changed talk details to members and email Roger a list of talks for coming year.**

MH

Morag highlighted some potential talks for 2025 for reaction from the Committee –

- Solicitor – wills – No
- Israel and Palestine – No
- Malcolm Kimber – Yes
- Policeman (winner of Queens Medal) – Yes
- Coast Project – Yes
- Antarctic Survey – Yes
- Nick Thorne on postcards – Yes (if available)

Michael McCormick confirmed that speakers are paid expenses, usually for travel. u3a members are not paid.

Morag would attend Committee meetings as and when required. Roger suggested she receive minutes and also Erline Robinson (editor of newsletter). And add Morag as a contact in the newsletter.

SJ

**Actions: Susan Jones to include Morag and Erline on circulation list for minutes and ask Erline to include Morag under contacts as Speaker Finder.**

SJ

## 12. Any Other Business

### a. Next Meeting

Tricia Thomas to welcome members and do H&S announcement.

Morag Hill to introduce speaker.

Brian Loader to give vote of thanks and circulate with microphone for questions.

### b. Circulating information

Susan Jones said she had received two pieces of information to circulate – about Election Hustings and volunteers to help with reading in schools. **The Committee agreed** she should circulate them to members.

**Action: Susan Jones to circulate information to members.**

SJ

No further business. Meeting ended 12.05

### **Date of next Meeting**

Friday 12 July 2024 10.30am